

# New Board - Formation

## General

The process of forming the new Board commences as soon as feasible following the municipal elections. The election for the member representing the unincorporated communities is a separate process (see TWOMO folder).

Delays may occur if local municipal election results are being contested and if recounts are possible. The existing Board has full powers until December 31 of the year following the municipal elections. However, the exiting Board may be reluctant to make significant decisions during the period from the elections to yearend.

The process varies by the area wards as set out in the regulations of the District Social Services Administration Boards Act.

### Area #1 – 1 member

Township of Dubreuilville

Township of Hornepayne

Township of White River

By agreement among these three municipalities the person sitting on this Board has rotated. The history of that rotation is as follows:

1999 – 2000 – White River

2001- 2003 - Hornepayne

2004- 2006 – Dubreuilville

A letter is sent to all three municipalities asking for their decision on the new representative or alternately suggesting a meeting for a ward election. Notice of the appointment must be in writing from all three municipalities.

The arrangement in Area #1 is by mutual agreement, is not legislated and thus is not enforceable. If there is a disagreement among the parties then a separate election must occur. See election procedures for Area #3 and #4.

### Area #2 - 1 member

Township of Michipicoten

A letter is sent to the mayor requesting the appointment of a member. Notice of the appointment must be in writing.

### Area #3 - 2 members

Township of Hilton

Village of Hilton Beach

Township of Jocelyn

Township of Johnson

Township of Laird

Township of Macdonald, Meredith and Aberdeen Additional

Township of St. Joseph

Township of Tarbutt & Tarbutt Additional

Area 3, consisting of the above eight townships, must jointly appoint two members to serve on the Board. To facilitate the selection process the CAO arranges a meeting at a reasonable time and place. Historically, the elections for Area #3 and Area #4 are held concurrently at the Boards Head Office. The general overview of the election process is done jointly, then the meeting splits for each ward election. Set procedures have been accepted in 2004 which standardised the Area #3 and Area #4 election procedures.

**Area #4** - 2 members

Town of Bruce Mines

Township of Huron Shores

Township of the North Shore

Township of Plummer Additional

Town of Spanish

Town of Thessalon:

Area 4, consisting of the above six townships, must jointly appoint two members to serve on the Board. To facilitate the selection process the CAO arranges a meeting at a reasonable time and place. Historically, the elections for Area #3 and Area #4 are held concurrently at the Boards Head Office. The general overview of the election process is done jointly, then the meeting splits for each ward election. Set procedures have been accepted in 2004 which standardised the Area #3 and Area #4 election procedures.

**Area #5** - 1 member

Town of Blind River

A letter is sent to the mayor requesting the appointment of a member. Notice of the appointment must be in writing.

**Area #6** - 4 members

City of Elliot Lake

A letter is sent to the mayor requesting the appointment of four members. Notice of the

appointments must be in writing.

**Area #7** -1 member

Unincorporated Townships

This area may be referred to as TWOMO – territories without municipal organization. The detailed guidelines for the elections in this area are ( )

### **Finalization**

Once the full Board has been formed a summary letter should be sent to all members municipalities showing the area wards and the representative(s).