



Board Honoraria, Attendance and Expenses

Revised January 10, 2011

Honoraria Payment Rules

The following rules will be followed for payment of honoraria:

1. The Chair is paid \$ 500.00 monthly.
2. The Vice Chair is paid \$ 425.00 monthly. If the Vice Chair replaces the Chair then the Chair's rate is paid for that month.
3. Board members are paid \$ 350.00 monthly.
4. Any Meeting which exceeds 5 hours in length will result in a payment at the Chair's rate for that month.
5. There will be an additional payment of \$ 100.00 for any Committee meetings
6. Board members are expected to monitor the Board secure website, read correspondence and reports for information, respond to requests for decisions and read e-mails on an ongoing basis..
7. Members will be granted absentee consideration for three regular scheduled Board meetings per annum. A deduction of \$150.00 will be applicable where members are absent in excess of three regular scheduled Board meetings.
8. Payment of travel expenses will require a resolution for travel expenses prior to attendance at any conference or meeting other than a Board meeting.

Guidelines for Justifiable Absences for Board Members

An absence will be considered justifiable if the members calls at least two days in advance of the meeting and the member is absent because:

1. The member or their immediate family is ill.
2. The member is in attendance at other meetings at which business of concern to this Board is on the agenda.

3. The member is required to be at a municipal meeting at which their presence is essential.
4. The member is involved in any type of litigation, hearing or other proceeding in which their attendance is required by law.
5. The member is attending a funeral of a member of their immediate family.

Expenses

Mileage rate: \$.45/km

Meal Allowance:

Breakfast: \$ 15.00

Lunch: \$ 15.00

Dinner: \$ 30.00

Per Diem Rate: includes overnight accommodation and breakfast, lunch and dinner:

-within Algoma District \$180.00

-outside Algoma District \$300.00

Note: Any provided meals are deducted from the per diem

Alternatively the Board members may elect to have accommodation costs paid directly and claim only the meal allowance.

Other Allowable costs:

Airfare: - reimbursed based on receipt

Taxi fare: - reimbursed based on receipt.

Parking - reimbursed based on receipt

Mileage Rate is \$.45/km	
Thessalon (Head Office) to:	
Hornepayne	497 km
Wawa Area Office	315 km
Sault Ste. Marie City Hall	90 km
Blind River Area Office	58 km
Elliot Lake Area Office	117 km
Spanish	112 km