



Computer / Internet Service Provision Plan for Board Members

Computers

The Board requires, for its ongoing functioning, that Board members have access to a personal computer which is connected to the Internet. The Board will assist its members in one of the following three ways:

1. The Board will provide a PC on loan to the Board member. This computer will be returned when the individual ceases to be a member of the Board. The actual return will occur when it is clear the member will no longer serve on the Board.
2. The Board will assist the Board member in the purchase of a PC. The PC will meet, at a minimum, the standard required for high speed communication with the Board websites. Each purchaser will be free to select equipment and the supplier of their choice subject to the above standard. The maximum to be expended will not exceed \$3000. The recoveries will be based on the purchase cost as attested by receipts less HST and any carrying charges. Recoveries under the Plan will either be by direct payment from the Board member and/or deductions from Board honoraria payments as requested by the Board member. Any outstanding balance will be repaid to the Board in full within 30 days of the individual ceasing to be a member of the Board. The Board will provide tax information related to this benefit as required by Revenue Canada.
3. The Board may enter into an agreement with a member municipality where that single municipality has representation on the Board. The agreement will allow for the issuance of funds to the municipality who will then ensure that their representative(s) has access to a PC. In such cases, there will be a written agreement specifying that the PC will meet, at a minimum, the standard required for high speed communication with the Board websites. Further, the agreement will oblige the member municipality to ensure continued access for future member(s). The maximum to be expended will not exceed \$2000.

Internet Service

The Board will ensure through either direct provision, through purchase of service or through reimbursement of the Board members access fees that each member has access to the Internet. This Internet service provision shall terminate one month following when it is clear the member will no longer serve on the Board.

Telephone lines

The Board will issue to each member of the Board an amount equal to the cost of a telephone line as a Board expense.