Algoma District Services Administration Board
Conseil d'administration des services du district d'Algoma

ADSAB Tenant Request for Maintenance Form

Tenant Name: _____ Unit Address: _____
Tenant Phone Number: _____ Tenant Alt Phone Number: _____

Do you give ADSAB staff or an approved contractor hired by ADSAB, permission to enter to conduct repairs if you are not home?
Yes_____ **OR** No_____

Do you have a pet?
Yes_____ **OR** No_____
If you have a pet, please make sure the pet is accompanied and/or leashed while staff attend to conduct repairs.

Maintenance Request:
Please provide repair/maintenance request details in the writing space below. If applicable, attach photos.

Please submit your completed form to the Custodian/Contact Tenant of your building or any of the ADSAB offices.

Jan 2018