



## Paramedic Application Checklist



***Please note that a complete application package must be submitted on or before the application deadline set out in the vacancy notice/posting in order for your application to be considered.***

1.  A copy of your current résumé (if not already provided) and a cover letter identifying the position(s) for which you are applying
2.  A copy of your A-EMCA or EMCA Certificate
3.  A copy of your college diploma demonstrating graduation from a Paramedic or Ambulance & Emergency Care program
4.  A copy of both the front and back of your valid Ontario driver's license indicating class 'B' or 'C' or 'E' or 'F'
5.  A copy of your CPR Certificate indicating completion of level 'C' issued within the last 7 months
6.  Completed Proof of Immunization Form\*
7.  Completed Verification of Communicable Disease Status Form\*
8.  This completed checklist.

### Notes

1. A 3-year driver's abstract obtained from the MTO and a Criminal Record Check including a Vulnerable Sector search from the OPP or your local police service will be required later in the application process. **Do not obtain now or you may have to complete this step twice.**
2. If you are selected for an interview the originals of all documents listed above must be presented for inspection.

\*This form is attached to this document.